



BLOOMFIELD POLICE DEPARTMENT

Betsy J. S. Hard, Chief of Police

MEMORANDUM

HR 218

Retiree Qualification Instructions

“Qualified” retirees under HR 218 are eligible to participate in firearm qualification classes offered by the Bloomfield Police Department. To reserve and participate in the class;

- Complete and return the reservation application,
- Include a check in the amount of \$20.00, payable to the “Bloomfield Police Department”.
 - NOTE: If you did not work at total of 15 years before retiring with BPD, it is your responsibility to submit documentation proving prior years of service with another agency, and that you left in good standing.
 - NOTE: If you retired do to a medical disability, it is your responsibility to submit a doctor’s release, stating you are fit to participate in this activity.

Each participant will be allowed to qualify with a maximum of two firearms. Please ensure that all firearms are in proper working order, otherwise they may not be used on the range.

The day of class:

Retirees with a valid CT firearms permit are to report to BPD training room no later than 0800 hours.

Retirees who do not possess a CT firearms permit are asked to report no later than 0730, to be fingerprinted. If you come in before the actual date of the class, please ensure that the prints are forwarded to Lt. Samsel for processing.

All weapons brought into the police department are to be in a proper carrying case and unloaded.

Each participant is to supply their own:

- Ammunition; no less than 150 rounds of ammunition for each weapon they intend on qualifying with,
- Eye & Ear protection, and
- Cleaning kit.

Each weapons and ammunition will be inspected. Unsafe weapons or ammunition will not be allowed on the range.

Upon check in, participants will be photographed and must sign a liability waiver before continuing.

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To meet CT firearms qualification standards, participants will receive no less than one hour of classroom instruction and two hours of range instruction / qualification. Instruction will include, but is not limited to, gun operation, safety, cleaning, storage, loading & unloading, shooting fundamentals, range safety and live fire exercises.

Depending upon the size of the class, please expect the entire class to be approximately four hours.

Participants, who possess a valid CT firearms permit and successfully complete this class, will be mailed their certification card in approximately one week. This card will be valid for one year from the date of the class when carried with their retiree identification card.

Participants, who do not possess a valid CT firearms permit, will be mailed their certification card upon successful completion of the fingerprint check.

Please note: Those qualifying will be issued a new BPD retirement identification card, and thus must surrender of their current ID prior to leaving the class (or agree to pick up their card at BPD and surrender their card at that time). New ID's will be mailed with your certification card. These cards belong to the Town of Bloomfield, BPD, and must be returned immediately if you become ineligible to carry a firearm.

Please dress accordingly, as the class will be held rain or shine.



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H.R. 218 Firearms Qualification Reservation (Only advanced registration is accepted)

Date of Class you are registering for: _____

If two classes are being held, which session? 0800 _____ 1300 _____

Name: _____

Mailing Address: _____

Contact Phone Number: _____ Secondary # _____

Type of Discharge: Full Retirement Early Retirement* Early Retirement or Resignation/Medical**

Retirement Date: _____ Length of Active Service with BPD: _____

Do you possess a Connecticut Firearms Permit? No Yes Number: _____

What weapons(s) do you plan on qualifying with?

Make Model Serial Number

Make Model Serial Number

You need to qualify with each TYPE of firearm that you intend on carrying. If you only carry one type of gun, but have several different makes or models, you only need to qualify with one of them.

Please mail this application, along with a check for \$20.00 (payable to BPD) attention **Mrs. Sharron Howe**.

Classes will be held rain or shine. You will receive confirmation that your application was received. If a class is full, we reserve the right to transfer you to a later or earlier class.

BPD reserves the right to challenge an applications "qualification" under HR 218, due to criminal history, length of employment, discharge in lieu of discipline, or any other eligibility areas of concern.

* Attach proof of prior service/good standing if less than 15 years w/BPD.

** Attach medical release to participate in this activity: release must state you may perform all of the following tasks: stand/kneel/run/sit/squat/twist, be in an environment with loud noise and various types of



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WAIVER

In consideration of the Town of Bloomfield, CT acting by its police department in certifying retired police officers as mandated by the Law Enforcement Officers Safety Act of 2004 (the "Act"), and recognizing the possibility of physical injury associated with carrying, loading, unloading, and cleaning a firearm, and the possibility of physical injury associated in physically moving through a qualifications course, and firing a firearm, the undersigned does, by and for him/her self, and his/her heirs and assigns, indemnify and hold harmless the Town of Bloomfield, its agents, servants and employees from any and all losses, claims, damages and expenses (including legal fees and costs) incurred by them as a result of providing any training and/or certification in compliance with the Act.

The undersigned acknowledges that authority to possess a weapon under the Act does not grant any authority to enforce the laws of the State of Connecticut; further, that the Town of Bloomfield accepts no responsibility for the independent actions of the undersigned, but is merely complying with a training mandate required by federal law.

Date

Signature

Print Name

Witness

Print Name